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| Registered Charity Number: 1077959 |
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| **Post applied for:** Chief Operating Officer |
| **Job Reference:** jls/April2024 |
| **Location:** Woolwich, London SE18 5BX |

**APPLICATION FOR EMPLOYMENT**

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| **Your details** | | | |
| Full Name: | | | |
| Address:  Postcode: | | | |
| Tel. No. |  | Email: |  |

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| **Driving Licence** | | |
| Do you hold a current Driving licence? | Yes | No |
| Type of Licence | Full | Provisional |
| Have you had any motoring convictions during the past five years? If yes, please give brief details below. | Yes | No |
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| Where did you see this post advertised? |
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| **Education** | | | |
| School or college | Qualification gained | Date |
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| **Employment** | | | | |
| Dates | Job Role and Company | Salary on leaving | Reason for leaving |
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| **Please respond to the following questions. Please note, the information provided by you in this section is crucial in enabling us to select candidates for interview. Therefore it is important that you give sufficient information to demonstrate that you meet the requirements of the job. Please continue on a separate sheet if necessary.** |
| Briefly outline your skills and experience that make you a good fit for the role:  What experience do you have of working with marginalised people?  What do you think the challenges faced by people with mental health problems living on benefits are? |

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| **References: please give the name, addresses, postcode, telephone number and email of your current or last employer as your first reference. Please note: we will not make contact with the referees without your agreement.** |

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| 1.  **Employer / personal (please delete as appropriate)** |
| 2.  **Employer / personal (please delete as appropriate)** |

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| **Other information:** |

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| --- | --- | --- | --- |
| **Are you currently eligible for employment in the UK?** | | | |
| Yes |  | No |  |

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| **Please state what documentation you can provide in order to demonstrate this, e.g. British passport/European Economic Area identity card/full birth certificate/passport or travel document showing an authorisation to reside and work in the U.K.:** |

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| **Declaration** |

I declare that the information provided in this form is, to the best of my knowledge, correct.

Signed: Date:

Email application to: [recruitment@firststeptrust.org.uk](mailto:recruitment@firststeptrust.org.uk)

Closing date: 26th April 2024

Please note that the successful candidate will be subject to an enhanced Criminal Records Bureau check.

Resources do not allow us to acknowledge each application form. If you have not heard from us by the 10th May 2024 please assume that you have been unsuccessful on this occasion.